

REQUEST FOR PROPOSALS FOR SOLID WASTE SERVICES

The Clinch County Board of Commissioners (the "Commission") is requesting proposals from qualified persons and entities for the furnishing of residential Solid Waste collection and disposal services for the unincorporated areas of Clinch County, including Argyle, Dupont and Fargo. The collection area includes approximately 1200 waste containers with curbside pickup. The service provider will be required to pick up, on a weekly basis, all garbage and household trash generated at each household, provided material is placed in an approved collection container. The service provider will offer all households in Clinch County new 96-gallon wheeled trash container cart. The carts will be at no additional cost to the Commission or customer. All garbage and recycling collection equipment will be maintained in good repair and appearance. The container will remain the property of the service provider who will be responsible for replacing faulty, lost or damaged carts to the household without charge to the Commission or the customer being served except where the customer is known to have willfully removed or damaged a container or cart. In such incidences that the customer willfully damaged or removed a cart then the customer shall be subject to be charged a fee to repair or replace the container or cart. The charges for replacement of items such as lids and wheels will be part of the technical proposal. Also the service provider should have or plan to have at least 1% of the total amount of containers (after each customer has received one) on hand to serve as replacements for damaged or lost containers. Lost, damaged or stolen containers should be replaced within 48 hours of service provider receiving notification. The service provider will be free to establish routes to achieve the maximum efficiency of operation. The service provider will notify the public of the collection schedule at the time service is established. All route changes must be communicated to both the Commission and customers thirty (30) days in advance of the effective date.

All garbage collected will be delivered to a permitted solid waste disposal facility operating in compliance with applicable federal, state, and local laws. The service provider will be responsible for ensuring the disposal facility is operating and continues to operate in compliance with all applicable laws and regulations. The service provider shall perform the work as outlined in this RFP in a competent, qualified, diligent and efficient manner. The pickup and removal of hazardous waste is not included in the services.

No billing or collection of bills will be required by the party to whom any contract is awarded. The Commission will pay the party to whom any contract is awarded a monthly sum based on how many carts are being used per month for collection, furnishing of containers and disposal of all residential solid waste in the area described above. Should the Commission accept any proposal, a written contract will be required with a term of one year with renewals if both parties agree. Except as modified herein, compliance with the provisions of the Clinch County Solid Waste Ordinance will be required.

The Commission is also requesting separate proposals for two roll-off locations and two waste container locations. The first roll-off location is the Clinch County Convenience Center located at 1229 Pearson Highway Homerville, Georgia. This location will require three roll-off's two for bulk items (40 yard & 30 yard) and one for yard trimmings (40 yard). The second roll-off location is in Fargo, Georgia at the Fargo Convenience Center located at 212 Dump Road Fargo, Georgia, which will require two roll-offs (30 yard) for bulk items. The first waste container (6 cubic yard)

location is at the Clinch County Courthouse located at 25 Court Square, Homerville, Georgia. The second waste container (6 cubic yard) location is at the Robbins Building located at 313 West Dame Avenue, Homerville, Georgia.

Disabled service will be provided to residents who are determined by the Commission to live in a residence in which no individual is physically capable of taking garbage to the curb. Disabled service will be determined or verified by the Commission based on ownership of a Handicap Vehicle Tag, temporary or permanent, or a physician's affidavit stating that all residents of a home is physically restricted from being able to manage a cart to the street. Service provider shall not charge Commission more for disable service than for curb service as long as the number of residents receiving backdoor service does not exceed ten percent (10%) of the total number of customers serviced under the contract.

All prospective bidders shall provide proof of the following minimum insurance requirements:

- General liability coverage in the amount of \$1,000,000 per occurrence and \$3,000,000 aggregate;
- Worker's compensation at statutory minimum;
- Automobile liability of no less than \$1,000,000; and
- The Clinch County Board of Commissioners is to be added as additional insured to the service provider's general liability policy. A Waiver of Subrogation is to be added to the general liability and worker's compensation policies in favor of Clinch County Georgia and the Clinch County Board of Commissioners.

Clinch County may not consider a bid unless the bidder includes a signed, notarized affidavit attesting to the following:

- That the bidder has registered with and is authorized to use the federal work authorization program;
- The bidder's user identification number and date of authorization for E-Verify; and
- That the bidder is using and will continue to use the federal work authorization program throughout the contract period.

A bid sheet must be submitted with each proposal. Bid sheets and other information may be obtained from the County Administrator.

Proposals should be submitted to Jaclyn James, County Administrator, Clinch County Board of Commissioners, 22 Court Square - Suite B, Homerville, Georgia 31634, 912-487-2667, fax number 912-487-3658, email address jjames@clinchcountyga.gov.

The Commission reserves the right to amend or clarify this RFP by addenda. Addenda may be issued no later than ten days prior to the due date of the proposals. All addenda issued will become part of the original or modified RFP document. The addenda will be posted to the Bid Page on the Commission's web site.

Proposals submitted to any address or location other than the above will not be accepted. Proposals must be received at the above address no later than 4:00 p.m. on September 25, 2020. No proposals will be received after said date and time.

The Commission and its advisors have, to the best of their knowledge, represented information and data that are current and applicable to this project. The Commission is providing the information contained herein as a courtesy to the service provider. The Commission and its advisors neither guarantee nor warranty the information contained in this RFP. It is the service provider's responsibility to use this information and verify the same during the proposal, negotiation, and contract implantation periods through its own due diligence. The Commission will select the service provider that best serves the interests of the Commission and the residents of the Clinch County. The Commission reserves the right to waive any irregularities or inconsistencies in the submitted proposals and **THE CLINCH COUNTY BOARD OF COMMISSIONERS RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSALS**

Clinch County Board of Commissioners

Bid Form

Please use this Bid Form to indicate the cost for this project. Your total cost must include ALL fees, travel, and any other costs needed to complete the project.

I certify that the bid amount(s) are accurate and reflect any applicable discounts, and that the company, which I represent, will deliver the services and related items for the proposal amount.

By submission of this bid, I also certify that the bidder has read and understands all of the requirements contained in this solicitation and agrees to be bound by all the terms and conditions contained in this solicitation without exception.

Company/Proprietor Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

Number of years in operation: _____

Occupational Tax License No./County: _____

Federal Tax ID No.: _____

Indicate Legal Form of Bidder:
Corporation _____ Partnership _____ Individual _____ Other (specify) _____

Do you plan to subcontract any portion of this project? Yes _____ No _____

Price per month for 96-gallon household waste container: \$ _____

Price per haul for Homerville Convenience Center: \$ _____ Price per ton: \$ _____

Price per haul for Fargo Convenience Center: \$ _____ Price per ton: \$ _____

Price per haul for Clinch County Courthouse: \$ _____ Price per ton: \$ _____

Price per haul for Robbins Building: \$ _____ Price per ton: \$ _____

Franchise fee to be paid to Clinch County once a year: \$ _____

Contractor/Bidder Print Name

Title

Signature

Date

Clinch County Board of Commissioners

Immigration and Security Form

Georgia Security & Immigration Compliance (GSIC) Act Affidavit

Contractor's Name: _____

By executing this affidavit, the undersigned Contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the Contractor identified above has registered with and is participating in a federal work authorization program*, in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the County, Contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the attached Subcontractor Affidavit. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the County at the time the subcontractor(s) is retained to perform such service.

EEV / E-Verify™ Company Identification Number

Date of Authorization

BY: Authorized Officer or Agent
(Contractor Name)

Date

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE ____ DAY OF _____ 20__

[NOTARY SEAL]

Notary Public
My Commission Expires:

*any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security of any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603

Clinch County Board of Commissioners

Bidder's Certificate and Statement of Non-Collusion

I _____, certify that this bid is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same services and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of State and Federal Law and can result in fines, prison sentences, and civil damages.

I certify that this proposal has been prepared independently and the price submitted will not be disclosed to another person.

I certify that there has been no contact or communication by the Contractor or the Contractor's associates with any County staff, or elected officials since the release date of this Request for Proposal (RFP) except: 1) through the County Administrator 2) at the Pre-Bid Meeting (if applicable) or 3) as provided by existing work agreement(s). The County reserves the right to reject the bid submitted by any Contractor violating this provision.

I agree to abide by all conditions of this RFP and certify that I am authorized to sign this RFP.

Contractor Name: _____

Authorized Representative (Signature)

Date

Authorized Representative/Title (Print)